

**Chapter 2.112****MOBILE HOME ADVISORY BOARD**

(3332-7/96)

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**2.112.010 Board established.** There is hereby established a Mobile Home Advisory Board.

(3332-7/96)

**2.112.020 Purpose.** The purpose of the Board shall be: (3332-7/96)

- (a) To ensure the quality of life in mobile home parks and to review matters concerning mobile home parks in the City of Huntington Beach through healthy communication with park owners, manufactured home owners and the City Council. (3332-7/96)
- (b) To act in an advisory capacity to the City Council on matters concerning the mobile home community. (3332-7/96)

**2.112.030 Composition.** The Mobile Home Advisory Board shall consist of nine (9) members. Membership shall be comprised of three (3) Huntington Beach mobile home park owners (who may or may not reside in Huntington Beach), three (3) Huntington Beach mobile home resident owners, and three (3) Huntington Beach independent citizens-at-large who have no affiliation or relationship with mobile home parks. All members shall be selected by the City Council from applicants for such position. (3332-7/96)

**2.112.040 Removal of members.** Members of the Board shall serve until their respective successors are appointed and qualified. The City Council shall have the power to fill any vacancies. Unless otherwise specified, terms of members of the Board shall be four (4) years, staggered so that the majority of terms shall end in odd-number years following the election of three (3) council members. Any member of the Board may be removed by majority vote of the City Council present when such vote is taken. Any member who absents himself from three (3) consecutive, regular meetings or more without the permission of the Board chairperson shall be deemed to have resigned from the Board and his office shall become vacant. Any vacancy shall be filled by appointment for the unexpired term by a majority vote of the Council present and voting. (3332-7/96)

**2.112.050 Vacancies--retirement.** Members shall be privileged to retire voluntarily from the Board at any time; successors to be appointed in such case, or any other vacancy from whatever cause, by the Mayor, with the approval of the City Council, for the unexpired term of office. (3332-7/96)

**2.112.060 Service limitation.** No person shall serve more than two (2) consecutive four (4) year terms. (3332-7/96)

**2.112.070 Secretary.** The Director of Economic Development, or his designee, shall serve as secretary to the Board without the power to vote, and shall keep permanent minutes of the Board meetings. Accurate and permanent records of the acts of the Board shall be kept, and such records shall have the same status as records of other department of the city. (3332-7/96)

**2.112.080 Meetings/Quorum.** (3332-7/96)

- (a) The Board shall meet at such time and place as it may fix by resolution. All meetings shall be open to the public and consistent with the provision of the Brown Act (open meetings law). A majority of the Board shall constitute a quorum for transaction of business. (3332-7/96)
- (b) Upon demand of any member, the roll call shall be called for yeas and nays upon any questions before the Board. Roberts' Rules of Order Revised shall govern the procedure of meetings of the Board unless inconsistent with other provisions of this Chapter. (3332-7/96)

**2.112.090 Operating policies.** The Board shall conform to the operation policies for boards and commissions as set forth in Chapter 2.100 of this Code with the exception of § 2.100.050. (3332-7/96)

**2.112.100 Bylaws.** The Mobile Home Advisory Board shall adopt such bylaws and rules as it deems necessary to provide for its officers and their method of selection of time and place of meetings and for such other matters relative to its work and administration of its duties which are not otherwise provided for by statute or ordinance, subject to prior submission to and approval by the City Council. (3332-7/96)

**2.112.110 Advisors.** The Mobile Home Advisory Board may request of the Director of Economic Development the attendance at its meetings of any officer or employee of the City to assist the Board in its deliberations in an advisory capacity but who shall not have the authority to vote upon any matter being considered by the Board. (3332-7/96)